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Prepare Your Firm for the 2016 E-Signature Transition

This program is designed to show your firm how ClientSide will:

**Enhance
Legal Integrity**

**Increase
Billable Time**

**Strengthen
Client Relations**

Overview: Program Costs and Curriculum

Enterprise tier customers begin with the Pilot Program priced at **$10 per signature request**. A signature request is defined as a single instance of using ClientSide to request a signature for one or more documents with one or more signers. For example, if a single matter has three documents that need to be signed by three parties, ClientSide will process this as a single request billed at $10.

The Pilot Program is a commitment-free opportunity for your team to learn how E-Signatures will enhance your practice, as well as for us to customize the platform to better suit your needs. The program can be segmented into the three components detailed below.

Component 1: Technical Onboarding

ClientSide's Deployment Team conducts all setup needed to begin the Pilot Program. Your E-Signature platform will be made accessible through a web domain customized to your firm. The platform is private labeled to exclusively reference your firm in all client communications. Each pilot user's account will be set up so that all client communication made through the platform is personalized with the pilot user's full name and email address.

Component 2: Attorney and Administrative Staff Training

To ensure that your staff is fully equipped with all of the knowledge they need to work at maximum efficiency, we will train your Attorneys and Administrators on the following:

- The best practices for E-Signature workflow
- How Automated Docketing saves time
- How to use the Audit Trail to verify signature authenticity
- Electronic document storage and retention requirements

*CLE credits available for Georgia, Florida, and Texas attorneys.

Component 3: Review and Assessment

Based on metrics aggregated through the Pilot Program, our team will facilitate a review to gauge the effectiveness and the return on investment of implementing ClientSide firm wide.

Features

Electronic Signatures	Signing with ClientSide is quicker, more secure, and more accessible than paper signatures. ClientSide signatures are fully compliant with the ESIGN Act and UETA, and cannot be denied legal effect based on their electronic form.
Templates/Forms	For documents used frequently, specify the fields that need to be completed and save the form. When you need to send the document out for signing, you will not need to re-identify the fields, saving you time in preparing and sending the document.
Reminders & Notifications	Send email reminders to your clients to inform them of outstanding documents. This feature can dramatically reduce the time you spend following-up with clients.
Client and Matter Docketing	ClientSide's platform sorts documents by Client, Matter, or Docket Deadline. You can also quickly view all Matters corresponding to each Client. This allows you to manage your documents in a way that suits your organizational preferences.
Turn-Key White Label Branding	ClientSide is fully customized to your firm. Your whitelabeled portal will be branded with your firm's logo, and your clients will receive emails from a web-domain custom branded to your firm.
Custom Branded Emails	When requesting a signature, your clients receive an email from a custom-branded web domain with your company name and logo in the body of the email.
Automatic Field Recognition	After uploading your document, ClientSide automatically recognizes fields that must be signed. This significantly saves time in preparing your documents.

Security

SSL	Your connection is secure; ClientSide encrypts your connection with the same level of protection used by banks and government agencies.
SSAE 16 Certified Data Center	All of your data is housed in a state-of-the-art facility that has achieved ISO 27001 certification. Physical access to the servers is controlled by a professional security staff using video surveillance, sophisticated intrusion detection systems, and other electronic means.
Audit Trail	ClientSide creates a comprehensive transaction log, which includes tracked and timestamped IP Addresses and UserAgent information. This function gives you the ability to detect any suspicious behavior, and identify any unforeseen document manipulation.
Pin Code Authentication	You have the option of creating a unique pin code that your clients must input when they sign the document. This allows you to ensure that your document is signed by the intended recipient.

Training and Support

Dedicated Attorney Support	ClientSide is staffed with attorneys who understand the nuances of the legal industry, which allows us to provide attorney-specific support.
Dedicated Administrator Support	Our legal administrative staff is committed to using their proficiency with ClientSide to help our customers' administrative staff optimize their use of our solution.
Custom Feature Development	We strive to ensure that each firm is able to utilize the platform in a way that works best for them. We value customers' input on additional features or modifications of existing features.
Direct Line to CTO	We provide direct contact to our Chief Technology Officer to immediately resolve any issues that may arise.
In-Person Staff Training	We deliver 100% of the training, which includes extensive initial onboarding for attorneys, administrators, and office managers.
Phone and Email Support	All customers can email us or call our toll-free number with any questions or concerns. Email correspondence is responded to within two hours.

For more information, contact us today:

(888)-851-1365
sales@goclientside.com

or visit our website
www.goclientside.com

ClientSide™ provides the leading Electronic Signature system for the legal industry. Designed by attorneys, for attorneys, ClientSide streamlines the process of obtaining legally-binding signatures and maximizes law firms' efficiency.